



JAMES IRWIN CHARTER SCHOOLS

Character Development and Academic Excellence

Mission Statement: The mission of James Irwin Charter Schools is to help guide students in the development of their character and academic potential through academically rigorous, content-rich educational programs.

Board Meeting Minutes Board Room – Second Floor September 22, 2020 - 6:00 p.m.

Board Members Present:

- Shaun Manley, President
- Jeff Kemp, Vice President
- Steve Hester, Treasurer
- Angie Guerrero, Secretary
- Duane France, Director
- Greg Swartz, Director
- Leilani Foronda, Director

JICS Executives:

- Rob Daugherty, Chief Executive Officer
- Eileen Johnston, Chief Financial Officer

Guest:

- Andy Franko, D49

I. Preliminary

1. Call to Order ~ Shaun Manley at 6:01 p.m.
2. Pledge of Allegiance ~ Leilani Foronda
3. Mission Statement ~ Angie Guerrero
4. Approval of Agenda ~ Shaun Manley move to approve agenda as presented. Motion by Duane France. Steve seconds. No discussion. All in favor 7/0.
5. Approval of previous minutes
August 25, 2020 - Agenda 1 (6:00 p.m.) *amended to reflect Shaun and Steve's tenor of two years not three years.* Shaun Manley moves. Steve seconds. No further discussion. All in favor 7/0.



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Board Minutes from August 25, 2020 - Agenda 2 (6:05 p.m.), Shaun Manley moves. Duane motions. Steve seconds. No further discussion. All in favor. 7/0

Special Board Minutes from September 10, 2020. Shaun Manley moves. Angie motions. No further discussion. All in favor 7/0.

6. Public comments – Steve Hester comments on the pillars of the mission of James Irwin. Steve would like to see Leadership added to the pillars. Shaun remarks that we'll definitely look into it at a future meeting or work session.

II. Reports

1. Rob Daugherty, CEO ~ Building and grounds. The library is completed. Ray and I are going to walk the building one more time. Elder is really good about fixing anything that we need to have addressed. Rob addresses the gas leak that closed the school. There was no danger to staff or students. It was a manufacturer defect. The daycare center stairs and ramp are completed. We are still waiting on gas, electric and plumbing. Glenn Wilson has called for an inspection. We are going to look at additional insulation before the freeze. We need carpet and linoleum. I have someone coming out next week for a bid for the playground equipment. The de-ionization is done at PTEC and JICS. JICA will be on our radar. The field issue Rob was able to get a hold of the original vendor and he has a meeting with her next week. Maintenance did clean the flat drains. We still can't tell if they are installed or operational. We don't have any students out for COVID-19. Enrollment has been a roller coaster. We are concerned about the students who are not logging on or doing their work from home. We have a lot of students that aren't doing really well. We ran a test run of October count and the numbers look much better than we thought they would. IPADs are in and have been deployed. Chuck Duray paid for an advertising for Mountain Country Radio for PTEC. Greg Swartz Electric donated some fans for PTEC. We received a large donation from Walmart, they had a ton of school supplies and they donated it to our schools.

2. Eileen Johnston, CFO ~The audit is officially done to all the authorizers and the State. We have turned our attention to the next year budget. Eileen will send the October draft to you tomorrow. Enrollment is still fluctuating. If all enrollment in the pipeline comes through we will have a positive net change, except for JICA. We are working on applying for E-Rate, IT we have applied for a total of \$100K. I'm hoping to reduce that line item by \$100K.

3. Principals' Reports ~ Alex Marquez, HS ~ We created a quiz to see where we are at on October count. Third period we had out of 372 students today had 329, which is 88% participation. Fourth period had 87% participation. Alex feels that is a very good turnout. Alex feels very confident that this will be successful on count day. The campus is pretty dead. Half the students are just relaxed and calm. Alex would like to have all the kids back on campus due to social-emotional issues.



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- Michele Prusinowski, MS ~ Staff was very grateful for the merit pay and happy to receive it early in the year. We got the Swivl and Ipads out to our teachers. We are rolling that out on Monday. We have a lot of teachers who are technically suave. We sent a message out that all teachers will be recording. With this technology the teachers will be able to self-assess. Terri Dodds is not coming due to closed borders. We have struggles with the hybrid schedule. Students are not motivated at home. Of our 455 students, we have 23 non-participants that is 95% participation.
- Cari Reed, ES ~ Remote learning has been a learning curve especially with IC. We are using it for remote learning and grading. Some staff are doing videos which are concise tutorials. We are using part of the COVID funds to help those staff members who are taking a leadership role. Tammi and Janice have been extremely helpful with IC and all the questions we ask of them. The teachers really do appreciate the merit. We as leaders we need to stay intentionally positive. In person learning is always the best way to learn. We encourage teachers that they make a difference, and to teach with urgency. We need to keep the teachers fired up. We will make up for lost time.
 - Saadia suggests the board do a video saying how important the teachers are to the board and how appreciated they are to JICS.

III. Consent Agenda

IV. Discussion Items

1. I-Connect Renewal Process - Andy Franko gives handouts and explains the renewal process and deadlines for completion.
2. Re-opening of in-person learning - Rob Daugherty discusses what education will look like when we have 80% of our students back in the building.
3. Special Procedures for School Disaster Emergencies - Policy B-1G



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V. Decision Items

1. Special Procedures for School Disaster Emergencies – Policy B-1G ~ Steve makes a motion to adopt Policy B-1G Special Procedures for School Disaster Emergencies, as presented. Duane seconds. No further discussion. All in favor 7/0.

Adjourned by Shaun Manley at 8:00 p.m.

Respectfully submitted by:

Shaun Manley

Shaun Manley, President

Angie Guerrero

Angie Guerrero, Secretary