

Board of Directors Meeting Minutes

August 27, 2019 – 6:00 p.m.

Mission Statement: The mission of James Irwin Charter Schools is to help guide students in the development of their character and academic potential through academically rigorous, content-rich educational programs

Board Members Present:

- Duane France, President
- Shaun Manley, Newly nominated, Vice President
- Steve Hester, Treasurer
- Angie Guerrero, Director
- Jeff Kemp, Secretary
- Greg Swartz, Director

JICS Executives:

- Jonathan Berg, Chief Executive Officer
- Eileen Johnston, Chief Financial Officer

1.0 Preliminary

1.1 Call to Order – Duane France calls the meeting to order at 6:04 p.m.

1.2 Pledge of Allegiance - Angie Guerrero led the pledge.

1.3 Mission Statement – Greg Swartz reads the mission statement.

1.4 Approval of the Agenda – Duane makes a motion to approve the agenda presented. Steve Hester seconds the motion. No further discussion. All in favor 6/0.

1.5 Approval of the Minutes - Duane France makes a motion to approve the minutes of May 28, 2019, Jeff Kemp seconds. No further discussion. All in favor 6/0

1.6 Public Comments – No comments.

1.7 Welcome to prospective board candidates. We have 5 candidates who have presented their letter interest to serve on the JICS board. We will have a candidate informational on Thursday night. We will probably meet September 3 and the interview committee will reach out regarding the interviews. We will make a decision at the working session on September 12, with an opportunity for the new board member to attend the Board Retreat on September 14th. The new member will be seated at the September 26th Board meeting.

1.8 Board Election of Vice President - We need to fill the position of VP. This will be a one year appointment which will fill in the remainder of the term. Steve Hester nominates Shaun Manley for this position. Shaun Manley is willing to serve. All those in favor of Shaun Manley serving the remaining one year term as Vice President vote 6/0.

2.0 Reports

CEO Report – Mr. Berg - Please see attached for enrollment information. The enrollment all in all is looking very good. In regard to the library we have a meeting on Friday with the architect . The field is coming along really well. We are working on a Teachers' Retention grant in order to get modules for child care.

CFO Report – Eileen Johnston – The finance committee met today to go over June 30 financial condition. The Audit draft is expected by Friday and I will send that out to everyone. We ended the year very well. We compared very well to the board approved budget. The auditors will attend the board retreat so you will have an opportunities to ask any questions that you'd like. We are signing document on the refinance tomorrow which will be \$235,000 a year less in debt service, which is very exciting.

Alex Marquez, High School Principal – We had an interesting start to the school year. We have a lot more students than any other years. We had 344 student and 37 volunteers go to Frontier ranch. We have seven new staff members. We had a history teacher resign right before we started teacher training. Our new teachers are just settling in.

Michele Prusinowski – Middle School Principal – Our school year has started off really well. We have a lot of new students. Our 6th grade went to Ponderosa today. We had almost 400 attend. It's a good time to build relationships. Volleyball A & B teams started this week and they are really looking great. Victoria Henderson we have two opportunities that have come up Jeff Elle who is an advocate in suicide prevention. Victoria gotten a grant to be able to have Jeff present to all five schools

Cari Reed, Elementary School Principal – Nikki Scott, Dean of Students, presented a new program in coordination with Victoria Henderson, Anchored for Life, which shows students leadership. That is something already established and we wouldn't have to come up with something ourselves and the air force completely backs. We have already started to use the skills in school. Cari Reed, highlights our school is in the 94% in ELA for the state. We have had high growth in fourth grade ELA.

3.0 Consent Agenda - None

4.0 Discussion Items

- 4.1 Strategic Planning Sessions
- 4.2 June 30, 2019 Year-end Draft
- 4.3 New Bus
- 4.4 Open Board Seats
- 4.5 Board Meeting Dates
- 4.6 Improving Athletic Program

5.0 Decision Items

5.1 Purchase of New Bus – Duane makes a motion to authorize the expenditure of up to \$120,000 for a purchase of a new bus as presented by Mr. Berg. Steve seconds the motion. No further discussion. All in favor 6/0.

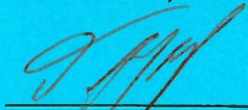
5.2 Board Meeting Dates – Duane makes a motion to approve the board meeting dates for the 2019/2020 Board Meeting dates with the exception of the March meeting which will be held on March 17th, due to Spring break. Steve seconds the motion. No further discussion. All in favor 6/0.

Adjourned by Duane France at: 7: 32 p.m.

Respectfully submitted:



Duane France, President



Jeff Kemp, Secretary