



**JAMES IRWIN CHARTER SCHOOLS**  
**October 15, 2007**

**Board of Directors Meeting**

**In Attendance**

Board Members:

Michelle Sears, Chairman  
John Wilson, Vice Chairman  
Mike Alonso, Secretary  
Rudy Gomez, Director  
Steve Hester, Director  
David Scalfri, Director  
Annette Sanks, Director

JICS Executives:

Tammy Themel, COO  
Eileen Johnston, CFO

Visitors:

JICS Staff: Patty Gioscia, Laura Stephens, Elizabeth Berg, Cindee Will, Angela Reali  
Public: Deborah Hendrix, Victor Torres, Bryan Raile

**Call to Order**

Michelle called the meeting to order at 6:35pm with a reading of the Mission Statement:

*Our mission is to help guide students in the development of their character and academic potential through academically rigorous, content-rich educational programs.*

### **Prior Minutes – 9/24/07**

- Rudy asked for a correction: Adjournment from 1:15pm to 9:15pm.
- Steve made a motion to approve minutes, John 2<sup>nd</sup>. Vote: All Aye. Motion Passes.

### **Agenda**

Add to Executive Session, Personnel Issues.

### **Public Input**

- Deborah Hendrix – Discussion about the School Accountability Committee (SAC).
  - When will it be reestablished? A brief history was discussed where it was determined that the Board of Directors are the acting SAC. Further discussion and planning for the SAC is planned. Action item for Board but the consensus is that there needs to be a separate SAC from the Board.
  - Three different calendars for the three schools – consolidation plans? Discussion on the difficulty of consolidated schedules due to physical location differences, etc. An effort will be made to consolidate.
- Tammy Themel – Common complaints from parents, etc.
  - Increased contact hours
  - Dismissal Times
  - Increase in Professional Development
  - Teacher Teams wanted
  - Parent Teams wanted
  - Single Campus

### **Board Correspondence and Comments**

- Steve Hester – Item 3c on the D2 ballot... if passes 100K could possible come to JICS. Discussion.
- Michelle Sears – Received report card from D2. Goodbye to Steve Hester as Board Member.

### **Incidentals - Individual School Reports**

- Elementary – Elizabeth Berg
  - Received unsolicited feedback from class observer (parent of 1<sup>st</sup> grader). Great Praise.
  - Received great praise from student from PPCC (greatschools.com).
- Middle – Rosalie Dickens (not present)
  - N/A
- High School – Laura Stephens
  - Pink Day for Breast Cancer Awareness – Collected close to \$1,500.
  - Getting organized with parents. Grass roots – core group of five parents. Talking with Elementary school (great PTO), Application to National PTO, etc.
- Building and Grounds – Patty Gioscia
  - \$2500 in repair for 3” PRP pipe
  - Facility Audit Report
    - Next 3 years looking at MS & HS repairs of \$3M, MS & HS Roof, MS & HS HVAC

- Priorities need to be established.
- Discussion

### **Incidentals - COO Report**

- Construction Review
  - Electric & Plumbing Permit
  - No State Building Permit
  - Working on Foundation Permit – Few weeks away
  - 2 to 3 week delay due to grease traps
  - No weather delays
  - Until State Permit, no internal work on existing structures
  - Low risk
- Construction Look Ahead
  - Kumar Inspection
  - Footer Trenches
  - Site Grading
  - Duct Work
  - Sprinkler System
  - Discussion
- Facility Audit
  - Lighting – Close roof openings. Solar ideas.
- MS/HS Contract Renewal
  - 30 year contract – renewal with 5 year reviews
  - Review with D2
  - No state process
- District Lunches (Eileen Johnston)
  - Free and Reduced Lunch Discussion
  - Elizabeth Berg – Program starts Monday
  - Not in Federal Program
  - Discussion
- Accreditation Review (handout)
  - Into School Improvement Plan
  - Discussion

### **Consent Agenda**

None

### **Monitoring Reports**

1. EL 2.3 Financial Condition & Activities
  - Eileen Handout
  - Revised Budget
  - Daniels Fund – Spent

- Student Count (HS=349.5; MS=345.5; ES=344.5)
- PPR Discussion
- Contingency Expense Fund - \$31K. Board desires this money not be spent / set aside. Discussion on CEO, etc.
- Steve made a motion for these monies to be set aside and not spent, Michelle 2<sup>nd</sup>. Vote: Rudy: Nah; Annette: Nah; Michelle: Aye; Steve: Aye; John: Aye; Mike: Aye; David: Aye. Motion Passes.
- Steve made a motion to accept final revised budget, Michelle 2<sup>nd</sup>. Vote: Rudy: Nah; Annette: Nah; Michelle: Aye; Steve: Aye; John: Nay; Mike: Aye; David: Nah. Motion Fails.
- Discussion on Budget – Line Items, CEO Salary, etc.
- John made a motion to table vote on budget until after Board discussion on CEO, Steve 2<sup>nd</sup>. Vote: All Aye. Motion Passes.

### **Board Recess at 8:41pm**

### **Board Reconvenes at 8:51pm**

- Rudy made a motion to accept EL 2.3, David 2<sup>nd</sup>: Vote : All Aye. Motion Passes.
2. EL 2.1 Treatment of Student / Public
    - Discussion on bullying, crisis plans, safety, emergency plans. Idea: great Town Hall.
    - Steve made a motion to accept EL 2.1, Mike 2<sup>nd</sup>. Vote: All Aye. Motion Passes.
  3. Ends 1.2
    - John made a motion to accepts Ends 1.2, Steve 2<sup>nd</sup>. Vote: All Aye. Motion Passes.

### **End Policy Discussion**

- Mastery – Ends 1.2. Discussion – Tabled.
- Policy Revision – EL 2.2. Discussion – Tabled.
- Tammy - \$103K on Capital Construction explanation – extra money not there due to circumstances.

### **Governance Process**

- CEO Discussion (Michelle) – History of CEO. 1<sup>st</sup> CEO quit. Plan was for 3C Team. 2nd CEO and team worked. 2<sup>nd</sup> CEO wrong person. Now, only 2Cs (COO & CFO). Discussion.
- Budget Approval – Steve made a motion to accept Revised Budget, Michelle 2<sup>nd</sup>. Vote: Rudy: Nah; Annette: Nah; Michelle: Aye; Steve: Aye; John: Aye; Mike: Aye; David: Nah. Motion Passes.

### **Board Evaluation**

- Board Self-Evaluation – Tabled.
- Board Training – Dates discussed. Tammy to get consultants schedule.

**Close of Business**

**Meeting Adjourned**

John made a motion to adjourn meeting at 9:57pm, Michelle 2<sup>nd</sup>. Vote: All Aye.

Respectfully submitted,

---

Michael Alonso, Board Secretary

---

Michelle Sears, Board Chairman

Attachments:

None