

**JAMES IRWIN CHARTER SCHOOLS**  
**March 16, 2006**

**Board of Directors Meeting**

**In Attendance**

Board Members:

Bryan Raile, President

Michelle Sears, Secretary

Rudy Gomez, Vice President

Joe Dorris, Treasurer

Tammy Themel was in attendance as COO

Eileen Johnston was in attendance as CFO

**Call to Order**

Bryan called the meeting to order at 6:38 pm with a reading of the Mission Statement: *Our mission is to help guide students in the development of their character and academic potential through academically rigorous, content-rich educational programs.*

**Visitors**

Carl Shilling, Ross Campbell, Sharon Yocum, Katie Stanford, Phil Pump,  
Mrs. Elizabeth Berg, Mr. Kim Will, Mrs. Cindee Will.

**Agenda**

Michelle made a motion to add the following policy readings to the agenda as C: 1,

JFBB-J- Enrollment and Admissions Process; 2<sup>nd</sup> Reading, BCBA-J-Board Member Conflict of Interest; 1<sup>st</sup> Reading, JFA-J –Post Secondary Enrollment;1<sup>st</sup> Reading. Joe seconded it. Vote: Joe, aye; Rudy, aye; Bryan, aye; and Michelle aye. Items added to agenda.

### **Minutes**

The Minutes for February 13, 2006, Work Session were presented for approval. Bryan made a motion to approve. Joe seconded it. Vote: Joe, aye; Rudy, aye; Bryan, aye; and Michelle aye. Minutes approved.

The Minutes for January 25, 2006 Board Meeting, were presented for approval. Bryan made a motion to approve as amended. Rudy seconded it. Vote: Joe, abstain; Rudy, aye; Bryan, aye; and Michelle aye. Minutes approved.

### **Board Correspondence/Comments**

The Board received the following resignation email from Steve Tolle on March 6, 2006:

All,

Due to family and career priorities I have determined I will not have sufficient time to continue to adequately serve James Irwin Charter School as a Board member. Effective immediately I resign from the following:

- James Irwin Educational Foundation Office of Secretary
- James Irwin Educational Foundation Board Member
- James Irwin Charter School Office of Board President
- James Irwin Charter School Board Member

My life is richer for having served JICS. Thank you for the opportunity.

Steve Tolle

Bryan stated that the High School Knowledge Bowl is in the State Finals! Great Job!

### **Board Reseating**

Rudy opened nominations for Board Positions:

Michelle nominates Bryan for Board Chairman. Nominations closed. Vote: Joe, aye; Rudy, aye; Bryan, aye; and Michelle aye. Bryan confirmed as Board Chairman.

Michelle nominates Joe for Board Treasurer. Nominations closed. Vote: Joe, aye; Rudy, aye; Bryan, aye; and Michelle aye. Joe confirmed as Board Treasurer.

### **Public Comments**

Kim Will: Mr. Will would like to recognize all past Board Members for their service and commitment to James Irwin Charter Schools, particularly the founding families.

Ms. Yocum addressed the Board regarding several opinions. There is no written report from Ms. Yocum. Some concerns regarding the High School were not yet brought to the attention of the High School administration or the executive staff at JICS.

Mr. Shilling requested information regarding Board membership processes and procedures. The Board stated that this information is available online at the JICS website. Michelle will be happy to email any clarification of further questions.

Mr. Campbell asked the Board to look at current processes and mistakes he believes were recently made. He also addressed a Board self-evaluation. The Board stated that it has hired a firm that specializes in Board Training, Charney Associates, and will be involved in new processes and procedures as well as policy changes in the Policy Governance Model.

### **High School Student Body Report**

Ms. Katie Stanford reporting:

High School morale is UP, students are excited.

Sadie Hawkins Dance coming up this week. Warm-the-World Community Service Project is still going on. Walking around the school you will see a lot of knitting! The students are working hard on making blankets for this project.

Senior class is working on a set of By-Laws to pass down to future seniors.

Soccer is doing well. We have a good team, good coaches, and a good start to the season.

The track team is also doing well.

### **COO Report:**

#### **ES Report, from Mrs. Elizabeth Berg:**

Top Priorities in March-April 2006

- 1) CSAPs: Mar. 14-16, 21-23, Apr. 5-8, 11-12
- 2) Planning for next year (contract talks with staff, budget prep., facilities plans)
- 3) James Irwin Day – 3/17
- 4) Kindergarten Open House in April
- 5) Staff End-of-Year Evaluations
- 6) Individual Literacy Plan K-3 structure

Staff Training: February-March

- CSAP training
- Refining & Extending Direct Instruction
- Feb. 15-16 (Grade 3 Reading CSAPs)
  - Writing “Dress Rehearsal” Gr. 4-5
- Feb. 23-25 Natl. Core Knowledge Conference
  - 2 Lead Teachers attended:  
Betsy Hiemstra & Laurel Anderson

#### **MS Report, from Phil Pump:**

1. CSAP Training
2. Administrative Transition
3. Teacher Intent for next year

**News:**

1. Lottery was conducted on February 7th

	<b>Enrolled</b>	<b><u>G</u> <u>B</u></b>	<b>Waitlist</b>	<b><u>G</u> <u>B</u></b>	
2. 06-07 Enrollment Numbers:	6 <sup>th</sup>	65	65	28	28 (as of 2/14/06)
	7th	65	65	21	20
	8th	65	77	5	30
	<b>Total</b>	195		207	= 40 (overall total <b>534</b> )

2. Information meetings have begun for perspective families. Our first meeting was held on the 7th and we hosted approximately 150 parents and students.

February 10 – CSAP Training

February 24 – Quantum Learning

February 23 – 25 CK Conference in San Antonio, Texas

Macki Jones, CK Coordinator and Lead Science Teacher

Andrea Conder, Science Teacher

March 7 – CSAP Administrator Training

**HS Report, from Mr. Kim Will:**

The High School's Top Three Priorities in February 2006

1. Student retention especially juniors and seniors.
2. Retain our quality faculty based on our effective teaching standards.
3. Work toward perfecting the life cycle of the teacher: from year one as a novice to the year they become a master teacher.

**Boys basket ball** team is currently 1-15. 0-9 for the month of January. They lost hard fought games against Trinidad (twice), Ellicott, La Junta, Saint Mary's, Florence, Lamar (twice), and Manitou Springs.

**Girls Basketball** team is currently 2-14. 1-9 for the month of January. They beat Lake County, and lost to Trinidad (twice), Ellicott (twice), La Junta, Saint Mary's, Dolores Huerta Prep, Florence, and Lamar.

**Both boys and girls** teams will be traveling to Lake County (girls), and Salida (boys) for league play-in- games on Thursday, February 16.

**Spring Sports** are gearing up for a 2/17 practice start date. There will be a Spring Sports Parent's informational meeting on Thursday, 2/16 for Baseball, Boys and Girls Track, and Girls Soccer.

Mrs. Schoenecker put together a team of people to redecorate the HS staff lounge. Thank you Mrs. Schoenecker for everything! And the following people are a huge part of bringing it all together.

Wesley and Nicki Kumfer – for putting the plan to action and design detail  
Mr. Will – for encouraging the plan  
Marilyn Gibbons - for helping with the details  
Diane Groves –for making the phone calls  
Mrs. Schoenecker – for organizing the team and stocking the cupboards  
Fisher Family, McMunns, Helzer's, Yocum Family and Corey & Joel Yanke - for painting and other labor(s) of love  
Trevor & Trish Ghee (CO Lumber) for donating and installing the cupboards  
David Lederer - installation of cupboards  
Chris Westerman, Pat Schoenecker and Wesley Kumfer – for working their hearts out and leg's off.  
Jim Kumfer - for running errands and doing all the odds and ends  
Sawyer Electric – for all the electrical work  
BB Countertops – for donating the countertops  
The Paint Spot -for donating the paint  
Jerry Van Horn (Pikes Peak Decorative Concrete) –for financial donation  
Stacey Cornelius – for tracking down the dishwasher  
John Shouse – for donating the dishwasher  
Rosie Dickens –for donating the refrigerator and stove  
Linda Tomky and Terri Mitchell for – cleaning, ironing, organizing and donating the lamps, and coffee table  
James Irwin Parents – for financial contribution  
Rick Jones – for disarming the alarms and letting us in at 5:00 am

### **Facilities Committee**

#### **Policy Review and Development**

JFBB-J- Enrollment and Admissions Process; 2<sup>nd</sup> Reading-no changes  
BCBA-J-Board Member Conflict of Interest; 1<sup>st</sup> Reading-  
Discussion: Define immediate family. Board member employment with JICS to 90 days after term.  
Rudy made a motion to accept the policy with changes. Joe seconded it. Vote: Joe, aye; Rudy, aye; Bryan, aye; and Michelle aye.  
JFA-J –Post Secondary Enrollment;1<sup>st</sup> Reading. Joe made a motion to accept the. Rudy seconded it.  
Vote: Joe, aye; Rudy, aye; Bryan, aye; and Michelle aye.

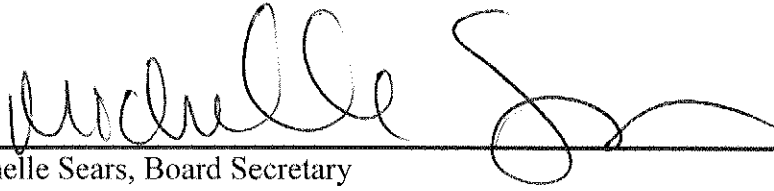
#### **Executive Session**

Joe made a motion to move into executive session at 9:02 p.m. to discuss personnel according to C.R.S. (402 (4)(c)) Confidential, and C.R.S. (402(4)(f) Personnel.

#### **Adjournment**

Rudy made a motion to adjourn at 9:30 p.m. Meeting adjourned.

Respectfully submitted,



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Michelle Sears, Board Secretary



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Bryan Raile, Board Chairman