



JAMES IRWIN CHARTER SCHOOLS
November 30, 2005

Board of Directors Meeting

In Attendance

Board Members:

Rudy Gomez, Vice President
Bryan Raile, Treasurer

Joe Dorris
Michelle Sears, Secretary

Dr. Don Zimmerman was in attendance as CEO
Tammy Themel was in attendance as COO
Steve Tolle, absent

Call to Order

Rudy Gomez called the meeting to order at 6:35 pm with a reading of the Mission Statement: *Our mission is to help guide students in the development of their character and academic potential through academically rigorous, content-rich educational programs.*

Visitors

Fourth graders and family members of JICES, Kim Will, Elizabeth Berg, Lis Richard, and Jonathan Lightfoot.

Minutes

Michelle made a motion to dispense with the reading of the minutes and approve the minutes of the regular meeting of October 30, 2005, and the work session of November 21, 2005 as provided. Bryan seconded it. Rudy, aye; Bryan, aye; Joe, aye; and Michelle aye.

Board Correspondence/Comments

None.

Public Comments

None.

High School Student Body Report

Jonathan Lightfoot reporting:

JICHS had their first Basketball Scrimmage of the season. 3 of the 4 teams won. The new coaches this year are working hard and doing great. National Honor Society is tutoring on Tuesdays and Thursdays before finals to help students in need.

High school seniors are receiving acceptance letters. The following seniors have been accepted to the following colleges:

Colorado School of Mines University of Colorado-Springs

Sean Guererro
Victor Lipscomb
Wesley Kumfer
Oleysa Lowery
Hannah Parris
Alex Schroeder
Wesley Woods

Colorado State University

Sean Guererro

Kendra Saine

Ashley Sears
Katelyne Smith

University of Colorado Boulder

Oleysa Lowery

University of Northern Colorado Concordia University (OR)

Sean Guererro
Brandi Chartier
Ashley Sears

Colorado Christian University

Jamilynn Reichert

John Brown University (AR)

James Allen

William Jewell (MO) Point Park University (PA)

David Hausknecht
Victor Lipscomb

Mid America University (OK)

Brandy Kustenbauter

Kendra Saine

Faith Baptist College (IA)

Jonathan Lightfoot

University of Arizona Concordia University (NE)

Victor Lipscomb
Jamilynn Reichert

Fort Hayes State University (KS)

Levi Papiernik

Oral Roberts University (OK)

Jamilynn Reichert

University of Wyoming

Ashley Sears

Honors for the Class of 2006

Sean Guererro, JICHS DAR (Daughters of American Revolution) Good Citizen Award

Jonathan Lightfoot, a semifinalist for the Boettcher Scholarship

Victor Lipscomb, recipient of a full-ride scholarship for dance at the University of Arizona

Richard Mays, a semifinalist for the National Merit Qualifying Test

Some Pending Acceptances: Azusa Pacific (CA), Biola (CA), Brown (RI), Pepperdine (CA), Seattle Pacific (WA), Taylor (IN), Westmont (CA), Wheaton (IL) and the United States Military Academy.

CEO Report

Dr. Zimmerman thanked Mr. Bryan Raile for his contribution of a scoreboard for the JICS Gymnasium. Mr. Raile was presented with a signed photograph from NASA.

Dr. Zimmerman also presented the Board with enrollment numbers and representation from Districts:

Enrollment Numbers

- Total students = 1046, but total FTE's = 1014
- ES = 338 (308 FTE's)
- MS = 374
- HS = 334 (332 FTE's)

Teacher Count

- Total Teachers (+ Aides) = 85
- ES = 32 (incl. 11 Aides)
- MS = 28
- HS = 25

Percentages of ethnic groups:

- Asian: 6%
- African-American: 10%
- Hispanic: 14%
- Native American: 2.5%
- Non-Caucasian: 33%

District Representation

- D2: 40%
- D11: 25%
- D49: 15%
- D3: 14%
- D8: 3%
- D12 and D20: about 1%

ES 4th Grade Shirley Grammar and Science (body system) Presentation

ES Report:

Top three priorities:

- 1) Teacher Training
- 2) Student Data Evaluation
- 3) Sprinting the Marathon

Teacher or curricular highlights:

10 reading & math groups have finished one level of curriculum and have started the next.
- One group has almost finished
140 lessons (one year's growth).
- 3 groups have graduated from a corrective strand to a grade-level curriculum.
- One group has finished more
than 2 years growth in reading.

MS Report:

Top three priorities:

1. Closing the first semester:
Awards Assembly
Grade Postings
Report Cards Mailed
Schedule Changes Made
2. Completing our CSAP plan of action
3. Completing the first semester scope and sequence guide.

Staff Training:

November 4 – Staff in-service training for all teachers and administrators.

Speaker: Dr. Randy Raysbrook

Topic: How to Properly Assess Your Students

Principal's 1-10 Rating: 6

November 9 – Kim Davis and Lis Richard attended training in Denver

Speaker: Elizabeth Breaux, MA (renown author)

Topic: Practical Strategies for Improving the Behavior of Your At- Risk Students in grades 6-12.

Principal's 1-10 Rating: 10

November 15 – Macki Jones attended training in Highlands Ranch

Speaker: Kelly Grable, NWEA Program Associate

Topic: Interpreting NWEA MAP Reports and Using the Data

Principal's 1-10 Rating: 9

MS Care and Share Food Drive:

JICMS raised a total of **3,400 lbs.** which represents 9 lbs. per student.

JICMS PTO Fundraisers in November:

\$5,750.00 Cookie Dough Sales *Profit*

\$561.00 Carnival Sales and Ticket *Profit*

\$983.00 Spirit Wear *Profit*

PTO shared the cost of the new score board with Mr. Raile.

Single-Sex Research On-Site Visit Complete

Parents, Students, Teachers and Administration all interviewed and observed--results are forthcoming.

HS Report:

Top Three priorities are:

1. Teacher Training in Direct Instruction and Effective teaching practices
2. Documentation of the “before and after” of all student data.
 - a. Data will become the compass of how well we are teaching.
3. To stay the course with our founding mission: College prep; Character; and Top Five in Four Years.

Vertical Teams:

The HS and MS had its second vertical team meeting. These meetings consist of the 6-12th grade faculty from all disciplines. The first meeting was with the English department. This meeting was with the math department. It was a fantastic meeting. Mr. Van Wieren was a tremendous asset as he helped lead the discussion about 6-12 grade math curriculum and standards. Clearly, remediation up to Algebra ½ must be before 9th grade. The next meeting will be science and then history. Well done all.

Staff Training:

1. **Effective Teacher/DI Trainer Update**
2. We have again met with a few of the faculty for what we call the “video Analysis Debrief”. The last debrief was 11-10-05.
 - a. First we video the faculty; then the tapes are given to the trainer and she takes them home and writes extensive notes and gives them to the faculty and a copy to the principal.
 - b. We have completed our second video analysis to date. This analysis is also accompanied by a twenty minute session with every faculty.
 - i. It would be difficult to under estimate the effectiveness of these sessions, they are just that fantastic. The next time she is on campus is the 16th and 17th of November.
 - c. She also comes one more time in November and, to our delight, the vice president of Educational Recourses, Inc, Mr. Ed Schaefer, may also be on campus with Meralee on January 26th.
 - i. If this happens, it may be the boards desire to try to meet him and our current trainer with a panel discussion on how DI is going nationally and in the high school.
 - ii. (By the way, our trainer, Meralee, is a national regional director for REI and we are delighted and honored to have her expertise.)

Mr. Will also stated, *“The play, “The Diary of Anne Frank” was the best HS performance I have seen in a long time. Great kudos to Ms. Lipson for her hard work—and the acting was fantastic!.”*

Policy Development and Review

Read BCB for the third time. Read JS-E for the third time. Read KI-J for the third time. Michelle made a motion to approve the policies. Bryan seconded it. Rudy, aye; Bryan, aye; Joe, aye; and Michelle aye.

IJOA-J-Field Trips-1st Reading.

Rudy stipulated that he would like the Board to be kept informed of all overnight trips. Michelle made a motion to approve the 1st reading. Joe seconded it. Rudy, aye; Bryan, aye; Joe, aye; and Michelle aye.

Mrs. Eileen Johnston, CFO, requested that the Board name her as the JICS contact of record for all finances and grants. Bryan made a motion to do so. Joe seconded it. Rudy, aye; Bryan, aye; Joe, aye; and Michelle aye. Mrs. Johnston, CFO, is the official JICS contact for all financial and grants matters.

CFO Report

Eileen presented the Board with Income and Balance Sheets with an Executive Summary Cover Letter. The Board thanked Eileen, and her staff, for all their hard work in preparing financial reports for the Board and Vectra, as well as Harrison D2.

Facilities

The Facilities Committee is conducting a Statement of Work to obtain global planning services for the Astrozon campus. The SOW was placed on the street on November 15th and responses are due on December 15th.

We will conduct a project response down-select process to determine the best candidates for the project. The Facilities Committee will make a recommendation for approval to the Board at the January working session or Board meeting.

Executive Session

Michelle made a motion to move into executive session at 8:41 p.m. to discuss personnel according to C.R.S. (402 (4)(c)) Confidential, and C.R.S. (402(4)(f) Personnel. Joe seconded it. Rudy, aye; Bryan, aye; Joe, aye; and Michelle aye.

Adjournment

Rudy made a motion to adjourn at 9:30 p.m. Meeting adjourned.

Respectfully submitted,

Michelle Sears, Board Secretary

Rudy Gomez, Board Vice Chairman