

JAMES IRWIN CHARTER SCHOOLS
October 24, 2005

Board of Directors Meeting

In Attendance

Board Members:

Steve Tolle, President

Rudy Gomez, Vice President

Bryan Raile, Treasurer

Michelle Sears, Secretary

Joe Dorris

Dr. Don Zimmerman was in attendance as CEO

Tammy Themel was in attendance as COO

Call to Order

Steve Tolle called the meeting to order at 6:35 pm with a reading of the Mission Statement: *Our mission is to help guide students in the development of their character and academic potential through academically rigorous, content-rich educational programs.*

Visitors

Mr. Rick Mueller, Mr. Carl Shilling, Ms. Nancy Cooper, Mrs. Elizabeth Berg, Mr. Kim Will, and Miss Katie Stanford.

Minutes

The Minutes for September 19, 2005, were presented for approval. Rudy made a motion to approve. Bryan seconded it. Steve, aye; Rudy, aye; Bryan, aye; Joe, aye; and Michelle aye. Minutes approved.

The Minutes for October 7, 2005, were presented for approval. Joe made a motion to approve. Rudy seconded it. Steve, aye; Rudy, aye; Bryan, aye; Joe, aye; and Michelle aye. Minutes approved.

Board Correspondence/Comments

Joe commented on the success of the JICHS Boys Soccer Team. He also commented on the Earth Science class at the High School.

Bryan commented on the HS Knowledge Bowl.

Steve received a letter from Jane Olk-

Her note reads, "Thank you all for your generous gift of merit pay. It was truly a blessing." --Jane Olk

Public Comments

None.

Agenda

Rudy made a motion to add Item B:5 to the agenda, 2nd reading of amended policies. Joe seconded it. Steve, aye; Rudy, aye; Bryan, aye; Joe, aye; and Michelle aye. Item added.

High School Student Body Report

Katie Stanford reporting:

Attendance at the HS Homecoming was 250 students! This was a great turn out. Some students have left the JICHS family and it has been difficult for some of their peers. School spirit is definitely picking up thanks to having the gym available for Volleyball this year.

Mr. Rick Mueller, Financial Consultant Reporting:

Mr. Mueller has delivered all required financial documents to date to HSD2 and to Vectra Bank. As of today, we are no longer delinquent in required reports due to these two entities.

CEO Report

JICS Administration met with Mr. Freeman, of Vectra Bank on October 19th to discuss the letter of Forbearance and to submit information requested in the letter.

HS Report, from Mr. Kim Will:

October Board Report for the High School

1. I have met with all the teachers and overwhelmingly they are tired. But just as strong an emotion is they are very pleased by the school, the new building and their students!
2. The Home Coming dance was a huge success.
3. The proposal for the changes in the character classes and the de facto starting of the character department will be ready for the November board meeting.
4. The HS has most of its bulletin boards up and the Commons looks really great. Please stop by to see them and say hello.
5. The Community Feedback board is up. As soon as we print the cards, we will start taking community suggestions.

Teachers continue to get great feedback regarding their teaching: From the lead teachers, the vice principal and from Mae Rose. Every teacher knows exactly what to work on to become a better teacher. This is excellent feedback.

Dr. Zimmerman has also presented the principals with a new monthly report format to be used at upcoming Board meetings.

Enrollment: Current number: 1019, which will require slight budget adjustment. The administration launched an aggressive Enrollment Campaign with the following results:

Began campaign on Aug 22 with 982 students:

285 ES
367 MS
330 HS

Concluded campaign on Sept 30 with 1019 students (37 increase):

314 ES
374 MS
331 HS

CEO Recommendation:

Develop a comprehensive marketing campaign and have it ready to launch in January.

Dr. Zimmerman presented the Board with a letter of Delegacy for the upcoming Colorado League of Charter Schools Delegate Assembly. He proposed the following delegates to cast votes on behalf of the three James Irwin Charter Schools:

Donald M. Zimmerman	CEO/President	James Irwin Charter High School
Tammy L. Themel	COO	James Irwin Charter Middle School
Eileen L. Johnston	CFO	James Irwin Charter Elementary School

Rudy made a motion to approve the letter. Bryan seconded it. Steve, aye; Rudy, aye; Bryan, aye; Joe, aye; and Michelle aye.

Board Calendar

Beginning in November, the Board Calendar will be:

Board Work Sessions will be held the second Monday of each Month. Formal Monthly Board Meetings will be held on the fourth Wednesday of each month. The calendar is available on the JICS website. (Note: some dates may need to be changed due to holiday's or school closures.)

Dr. Zimmerman requested that Request a vote that Account signatures be modified to include only the following:

- i. Principals: Elizabeth Berg, Lis Richard, Kim Will

ii. Exec Team: Don Zimmerman, Tammy Themel, Eileen Johnston

Bryan made a motion to approve the changes. Joe seconded it. Steve, aye; Rudy, aye; Bryan, aye; Joe, aye; and Michelle aye.

Bryan, Treasurer, inquired about the current deposit procedure. Dr. Zimmerman stated that Ms. Eileen Johnston, CFO, is working on a new deposit procedure. Bryan also stated he does not think the buildings should have any money in them over the weekend.

Bryan also commented on the hard work that Dr. Zimmerman, Mrs. Themel, and Ms. Johnston are doing and the progress of the relationship with Vectra Bank.

Policy Review and Development

Mrs. Themel and Dr. Zimmerman presented several policies to HSD2 for wavier approval.

The following polices were disapproved and are pending further action:

BBBG, BC, BCB, DA, DB, JS-E, JS-R, and KI.

2nd Reading: Policy BCB-J. Rudy made a motion to approve this amended policy as per D2's request. Joe seconded it. Steve, aye; Rudy, aye; Bryan, aye; Joe, aye; and Michelle aye.

2nd Reading: Policies JS-E-J and JS-R-J. Joe made a motion to approve the policies to include user agreements as per D2's request. Rudy seconded it. Steve, aye; Rudy, aye; Bryan, aye; Joe, aye; and Michelle aye.

2nd Reading: Policy KI-J. Bryan made a motion to approve this policy with the added language concerning visitors signing in for security reasons as per D2's request. Joe seconded it. Steve, aye; Rudy, aye; Bryan, aye; Joe, aye; and Michelle aye.

Final Budget

Tabled for November Board Meeting

Audit Results

The Board received the final audit results, but has not had time to review before tonight's meeting; therefore, the Board reserves the right to question upon further review.


Executive Session

Rudy made a motion to move into executive session at 9:30 p.m. to discuss personnel according to C.R.S. (402 (4)(c)) Confidential, and C.R.S. (402(4)(f) Personnel. Joe seconded it. Steve, aye; Rudy, aye; Bryan, aye; Joe, aye; and Michelle aye.

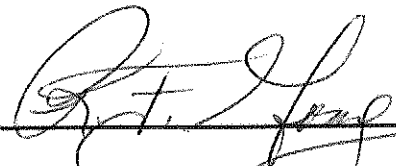
Adjournment

Rudy made a motion to adjourn at 11:12 p.m. Meeting adjourned.

Respectfully submitted,



Michelle Sears, Board Secretary



for Steve Tolle, Board Chairman

