

JAMES IRWIN CHARTER SCHOOLS
August 15, 2005

Board of Directors Meeting

In Attendance

Board Members:

Steve Tolle, President

Michelle Sears, Secretary

Rudy Gomez, Vice President

Joe Dorris

Bryan Raile, Treasurer

Dr. Don Zimmerman was in attendance as CEO
Tammy Themel was in attendance as Interim COO.

Call to Order

Steve Tolle called the meeting to order at 6:41 pm with a reading of the Mission Statement: *Our mission is to help guide students in the development of their character and academic potential through academically rigorous, content-rich educational programs.*

Visitors

Mrs. Nancy Poe, Jennifer Poe, Elizabeth Richard, Mae Rose Jarocki, Louise Jarocki, Diane Borre, Carl Shilling, Carolyn Themel, and Jake Richard.

Agenda Change

Competitive Gym Process tabled until September Board meeting.

Minutes

Rudy made a motion to approve August 1, 2005 minutes. Bryan seconded it. Steve, aye; Rudy, aye; Bryan, aye; Joe, aye; and Michelle aye.

CEO Report

Dr. Zimmerman proposed Policy GBA-J3, Hiring Policy for Board approval. Bryan made a motion to approve. Michelle seconded it. Steve, aye; Rudy, aye; Bryan, aye; Joe, aye; and Michelle aye.

Dr. Zimmerman also presented the Board with an Organizational Chart and discussed the positions on the chart. A new position titled Chief of Planning and Growth was proposed to the Board for approval. Rudy made a motion to approve the position titled Chief of Planning and Growth. Bryan seconded it. Steve, aye; Rudy, aye; Bryan, aye; Joe, aye; and Michelle aye.

The job description for CFO, Chief Financial Officer, was presented for approval. Joe made a motion to approve the job description as amended (addition of "MBA preferred" in requirements). Rudy seconded it. Steve, aye; Rudy, aye; Bryan, aye; Joe, aye; and Michelle aye.

The job description for COO, Chief Operating Officer, was presented for approval. Michelle made a motion to approve. Bryan seconded it. Steve, aye; Rudy, aye; Bryan, aye; Joe, aye; and Michelle aye.

Comment: the Board would like to see the Organizational Chart as a whole.

Action Item: Dr. Zimmerman will provide the Board at the September Board meeting with the entire organizational chart.

The CFO and COO job descriptions are effective immediately.

Dr. Zimmerman requested that Jonathan Berg be the CPG. Rudy made a motion to approve the nomination. Joe seconded it. Steve, aye; Rudy, aye; Bryan, aye; Joe, aye; and Michelle aye.

Dr. Zimmerman requested Tammy Themel be the COO. Michelle made a motion to approve the nomination. Bryan seconded it. Steve, aye; Rudy, aye; Bryan, aye; Joe, aye; and Michelle aye.

CEO report also addressed procedure reviews and the upcoming Development Committee with grants and fundraising.

Finance Reports

Financial reports will not be available until August 31, 2005. Bryan, Treasurer, and Dr. Zimmerman are to meet with Brian Anderson of C-Bas this week.

CLCS

The Board was presented with a letter from CLCS, inviting parents of Charter Schools to register for opportunities to be included in CLCS communications. The Board discussed the options available for registration. Bryan made motion to approve the information be available to JICS families at registration next year. Rudy seconded it. Steve, aye; Rudy, aye; Bryan, aye; Joe, aye; and Michelle aye.

Agenda

Steve made a motion to add the item Parent Recognition to the agenda. Rudy seconded it. Steve, aye; Rudy, aye; Bryan, aye; Joe, aye; and Michelle aye.

Parent Recognition

The board would like to recognize Mr. Carl Shilling for all his volunteer efforts at JICS. Mrs. Themel described to everyone what an asset Mr. Shilling has been to JICS.

Treasurer Report

Bryan reported that the bank signing signatures have been corrected at the banks. Bryan is also still reviewing for future proposal the Policy on Grants and Fundraising.

Facilities

Mrs. Themel reported that Fire Inspections in the HS and MS have occurred. Both passed the annual inspections. The Elementary School also passed its inspection.

Today was the first day at the Elementary School. Mrs. Themel stated that this is the 1st JIC School that opened on schedule.

The owner of the property at JICES has requested that JICS change the current drop off and pick up plans. The facilities Committee will discuss this at their next meeting.

Executive Session

Rudy made a motion the Board move into Executive Session according to CRS 24-06-402 (4)(f) and CRS-06-402 (4)(c) to discuss Student Issue. The Board entered executive session at 8:37 p.m.

Reconvene

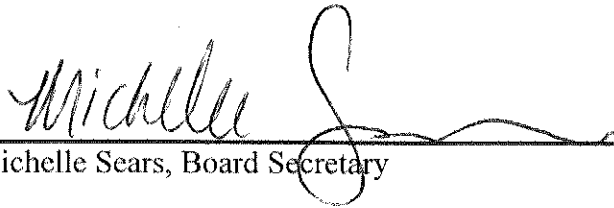
The Board reconvened into public session at 10:16 p.m.

As a result of executive session, the Board directs Dr. Zimmerman to report to the Board relevant procedures. No other Board action will be taken.

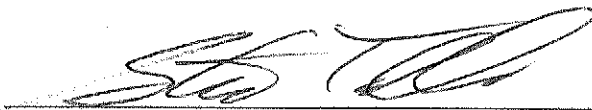
Adjournment

The Board came out of executive session at 10:20 p.m. and adjourned.

Respectfully submitted,



Michelle Sears, Board Secretary



Steve Tolle, Board Chairman

